



Transportation Policy

The purpose of this policy is to ensure that adequate controls are in place to protect members of Rob Roy Boat Club (Club) from the risks of driving and transporting boats and to provide a set of standards to which all parties may confidently operate. It applies to all members who use their own vehicles for the club and does not diminish in anyway the individual's responsibility to act within the law in all regards when driving on the public highway.

Qualified to drive

All drivers who drive for the Club in any capacity must be in possession of a full and valid driving licence and are personally responsible for ensuring that they are qualified to drive the relevant type of vehicle within the UK.

Insurance

Any person driving in connection with the Club at any time, albeit occasionally, must be adequately and appropriately insured and covered for their vehicle and should check with their insurer to ensure that they are aware that there are no restrictions to use. The Club has insurance for Club equipment and any associated Club trailer.

Fit for use

Under road traffic legislation drivers are responsible for the roadworthiness of any vehicle, the load being carried and the wearing of seat belts by passengers, while travelling on the public highway.

Members using their own private vehicle for Club-related purposes are responsible for ensuring that the vehicle is properly maintained in accordance with the manufacturer's recommendations and roadworthy and has a valid MOT certificate (where applicable).

All Members are encouraged to undertake routine safety checks before transporting Club equipment using the vehicle safety check form (see Appendix 1).

Fit for purpose

Vehicles may be used for a variety of purposes so it is important to ensure that the type of vehicle used is fit for its purpose. If trailering boats an appropriate vehicles must be used. If combined loads of passengers and goods are normally carried, then the type of vehicles used should enable goods to be secured properly and passengers should each have a seat and seat belt. Unsecured loads in cars can greatly increase the severity of injuries to the occupants in collisions.



Fitness to drive

All Members must ensure that they are medically fit to drive on the public highway at all times and must declare to the Club Secretary if they are suffering from any medical condition which might adversely affect their ability to drive safely or if they are required to take medication that might affect their judgement. No Member should drive at any time while under the influence of alcohol or drugs.

The safety of any driver is affected by eyesight defects and all drivers have a legal duty to satisfy the eyesight requirements in the Highway Code.

Use of mobile phones

It is illegal to use a hand-held mobile phone while driving. It can also be illegal to use a hands-free phone while driving. Depending upon the individual circumstances, drivers could be charged with 'failing to have proper control of their vehicle'. In more serious cases, the use of any type of mobile phone could result in prosecution for careless or dangerous driving. For this reason, Members driving for the Club must never make or receive calls on a mobile phone, whether hand-held or hands-free, while driving.

Safe journey planning

Where Members are required to undertake Club-related driving, it is expected that the schedule of driving, Club activities and periods of rest are mutually agreed and determined so as not to place an undue burden upon the person concerned. As a working rule, no driver should drive continuously for more than two hours without at least a 15-minute break.

Members should ensure that journey scheduling allows sufficient time for drivers to take account of reasonably foreseeable weather and traffic conditions and to comply with speed limits. Schedules should seek to reduce night driving and avoid times of day when falling asleep at the wheel is more likely, such as:

- on long journeys on monotonous roads, such as motorways;
- between 2am and 6am;
- between 2pm and 4pm (especially after eating);
- after having less sleep than normal;
- if taking medicines that cause drowsiness;
- on journeys home after night shifts.

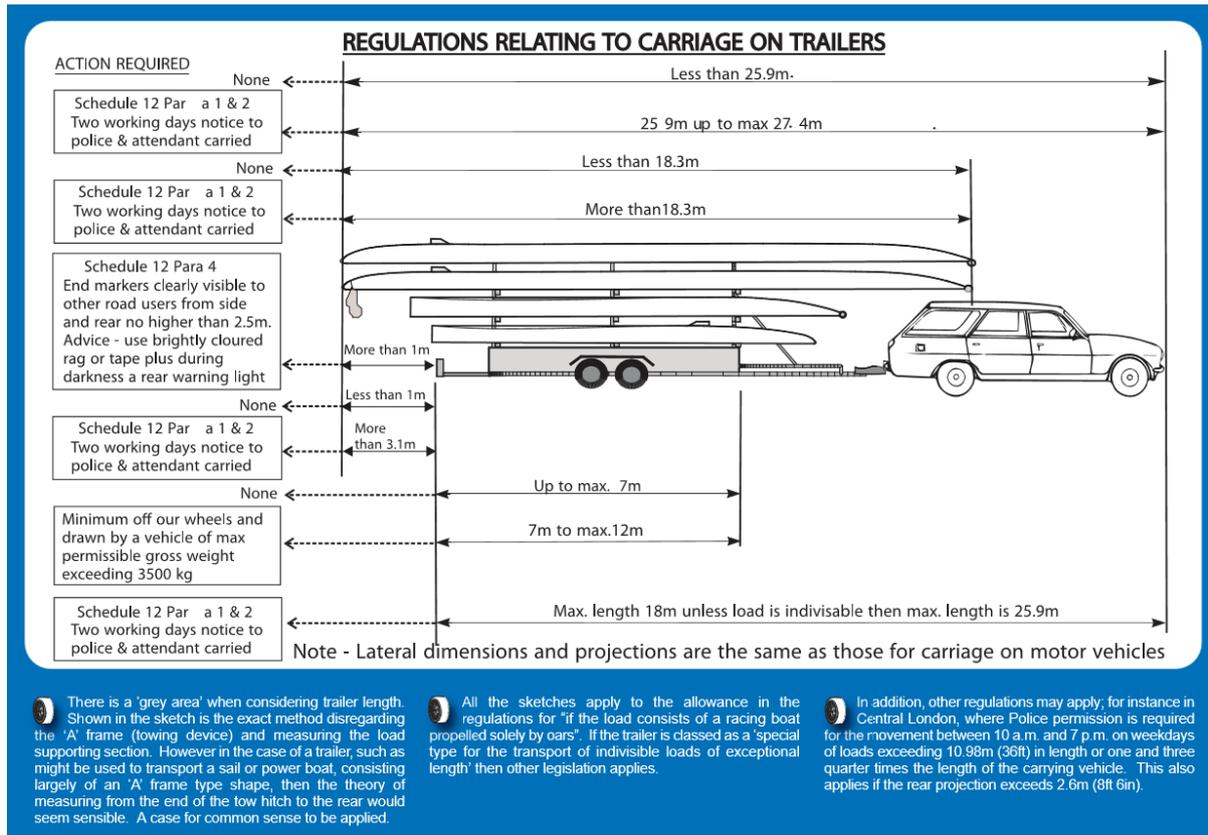
Satellite Navigation

Satellite Navigation Systems can be a useful tool for drivers; however, they can also be a dangerous distraction. All destinations should be entered while the vehicle is stationary in a safe place. All drivers should stop if it is necessary to take their eyes off the road to check routes. They should not impair vision when positioned inside

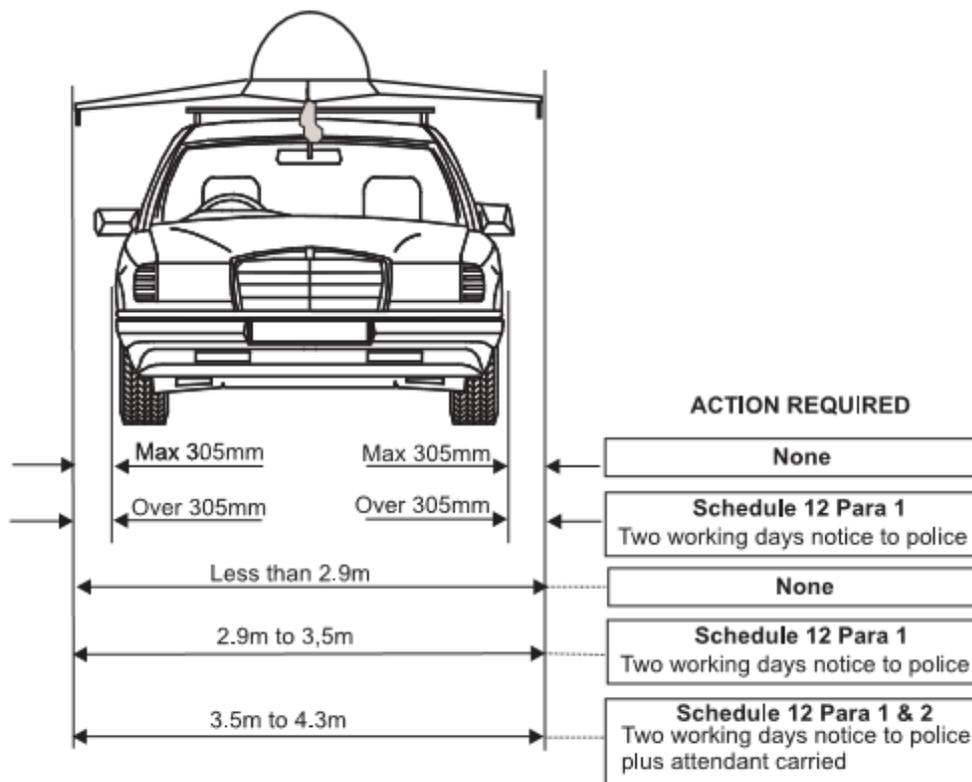
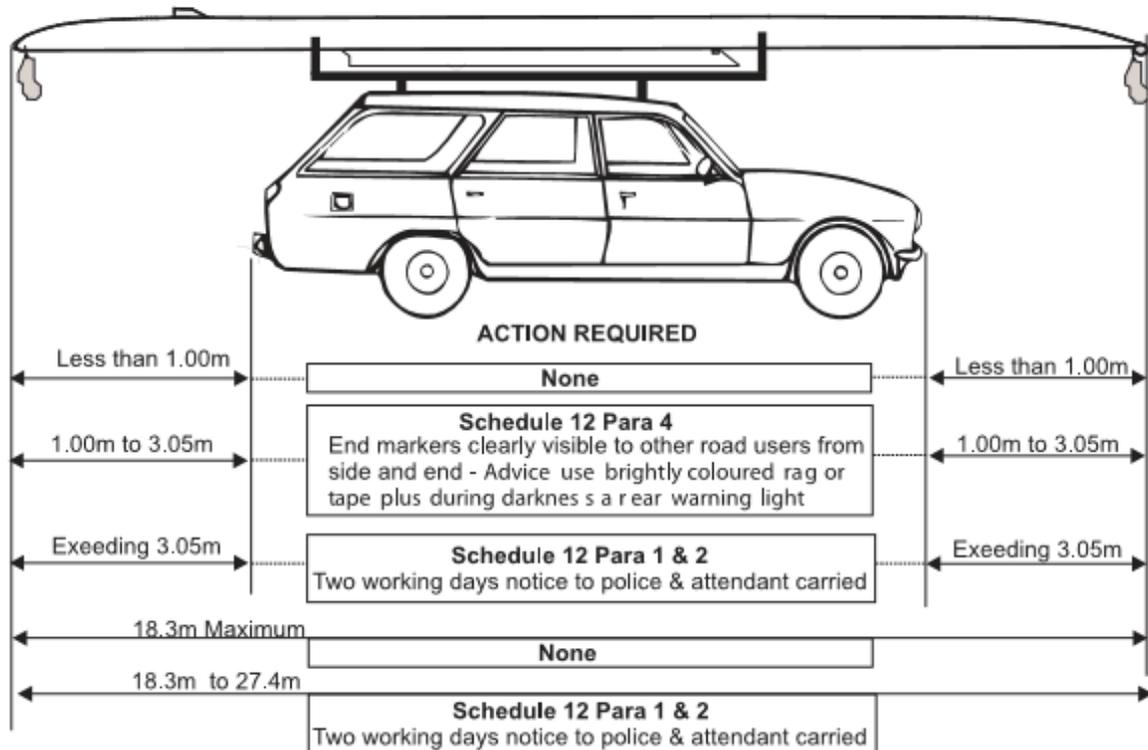


the vehicle. They should not be positioned where they are likely to cause injuries in the event of a collision. All in vehicle distractions should be kept to a minimum and it is the responsibility of the driver to ensure that that they are not likely to be distracted.

Towing information and Regulations



REGULATIONS RELATING TO CARRIAGE ON MOTOR VEHICLES





9Top Ten Trailer Checks

Date of trip	
Vehicle Registration towing	
Name of Driver	

	Activity	Insert date completed
1	Check the limitations of the tow vehicle in the vehicle handbook – the towing weight & towing hitch loading.	
2	Check the total weight of the load being towed and the loading on the tow hitch.	
3	Check the vehicle is appropriate for the load, length and type of trailer.	
4	Check the boats and load are positioned to ensure even weight distribution and a low centre of gravity.	
5	Check the ties are suitable, in good condition and secured to avoid slackening and slipping See 'double strapping' www.youtube.com/user/cyd523	
6	Check the tyres are in good condition and at the correct pressure.	
7	Check all the lights are in working order – carry spares.	
8	Check the load is securely tied to the trailer at regular intervals.	
9	Check the weather forecast for high winds and icy conditions.	
10	Check there's a trailer board with the appropriate registration for the towing vehicle?	